

EXPENSE CLAIM FORM - President, VP, Board

DATE May 21, 2015

VENDOR/STAFF#
(as applicable) V-03182

NAME
(Claimant/Payee) Joseph Shlesinger - Callisto Management Inc.

Position BOG

Permanent Mailing Address [REDACTED]

FIRST MIDDLE LAST

Itinerary and Purpose of Travel/Expense: Attending the Board of Governors Meeting (Jan 29/15)

Rcpt no.	Date	Expense Type	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Locn	Description	NET Amount	GST Amount	Total Amount
1	01/29/2015	Travel-General (BOG)	3102	2100	890030	800				Car Rental - Avis	\$ 317.74	\$ 15.89	\$ 333.63
2	01/30/2015	Travel-General (BOG)	3102	2100	890030	800				Gas for Rental	\$ 33.63	\$ 1.68	\$ 35.31
3	01/28/2015	Travel-General (BOG)	3102	2100	890030	800				Air Canada (Toronto - Calgary, Round trip)	\$ 951.51	\$ 44.16 36.90	\$ 995.67
4	01/29/2015	Travel-General (BOG)	3102	2100	890030	800				Air Canada - Flight change fee	\$ 81.91	\$ 3.97	\$ 85.88
5	01/29/2015	Travel-General (BOG)	3102	2100	890030	800				Transporation to Toronto Airport	\$ 70.87	\$ 2.75	\$ 73.62
6	01/30/2015	Travel-General (BOG)	3102	2100	890030	800				Transporation from Toronto Airport	\$ 131.41	\$ 4.50	\$ 135.91
7			#N/A	2100									\$ -
8			#N/A	2100									\$ -
9			#N/A	2100									\$ -
10			#N/A	2100									\$ -
11			#N/A	2100									\$ -
Total Expenses : A													1,660.02

GL Code Summary										
GL	Expense Type	Cost Centre	Fund	Activity Type	Activity Code	Sub-activity Code	Activity Location	NET Amount	GST	Total Amount
3101	Travel-General (Pres, VP)	890030	2100	800				-	-	-
3102	Travel-General (BOG)	890030	2100	800				1,587.07	72.95	1,660.02
3105	Travel-Accommodation	890030	2100	800				1,594.33	65.69	-
3106	Travel-Meals	890030	2100	800				-	-	-
3107	Travel-Incidentals	890030	2100	800				-	-	-
3610	Hosting	890030	2100	800				-	-	-
3611	Hosting (Alcohol)	890030	2100	800				-	-	-
6132	Travel Advance	890030	2100	800				-	-	-
	Other1	890030	2100	800				-	-	-
	Other2	890030	2100	800				-	-	-
	Other3	890030	2100	800				-	-	-
Total										1,660.02

Travel Advance	B		
Balance Due to Claimant	A-B	\$	1,660.02

If Travel Advance exceeds expenses and the Centre is to be reimbursed, please attach top copy of cheque or the cash posting to this claim.

May 21/15

Date

Date

Date May 21, 2015

Date

Date

Return to Requestor (RTR)	V	Mail to Claimant	
Requestor Name (if RTR)	[REDACTED]		
Requestor Dept (if RTR)	President's Office		
Prepared by (if not claimant)			